

Current Contests: call for mobility under the Erasmus+ ICM program at the University of Malaga for administrative staff members occupying decision-making positions

Applications accepted from 27/12/2022 until 08/01/2023

The given call is valid for administrative staff members occupying decision-making positions wishing to obtain mobility scholarships within the Erasmus+ ICM program at the University of Malaga (Spain)

The staff of the Department of Foreign Relations of Tbilisi State University, whose job portfolio includes the management of ERASMUS+ international credit mobility, can participate in the competition.

Mobility period: 2022-2023 academic year

Duration of mobility: 5 working days + no more than 2 days for travel

For detailed information, including the documents to be submitted, see the appendix.

Call for mobility scholarships under the Erasmus+ program at the University of Málaga (Spain) for administrative staff employed in decision-making positions

!!! Physical mobility will depend on the epidemiological situation in Georgia and Spain, as well as on entry and stay regulations in the host country

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Mobility period:

- 2022-2023 academic year

Duration of mobility:

- 5 working days + no more than 2 days for travel

Scholarship selection process:

- Checking the electronic application and relevant documentation against the formal gateway criteria (Tbilisi State University)
- Interview with Candidates' Selection Commission (Tbilisi State University)
- Final Selection / Scholarship Award (Host University)

Required documents:

1. Copy of passport;
2. Certificate of employment (in **English**);
3. **European format** of CV in **English**;
4. A recommendation in **English** (on the electronic registration portal mobility.tsu.ge you must enter your recommender data in the recommender field. A link will be sent to the recommender by e-mail, where he/she fills in the recommendation online);
5. Completed work plan (in **English**); [Appendix 1](#)

Academic staff interested in applying for the exchange program should register in the electronic registration portal of exchange and mobility program management mobility.tsu.ge, upload the full list of application documentation (in PDF format) and send the application electronically by 14:00 on January 8, 2023!

Additional important information:

a) Electronic registration portal for exchange and mobility program management

Please note that the portal mobility.tsu.ge:

- Does not register applications after the deadline (**January 8, 14:00**);
- Does not register an incomplete application package;
- The application is considered electronically submitted only after pressing the send button!
- Upon successful submission of the application documentation, the applicant will receive the relevant email notification;
- The time and date of the interviews will be sent individually to all applicants by e-mail indicated on the portal [mobility.tsu.ge];

b) Finances and restrictions related to Covid-19:

Exercising a physical mobility may involve adhering to administrative rules and regulations related to entry into the host country, such as possession of a full Covid-19 vaccination certificate, PCR testing (single or multiple), quarantine stay, travel, health and accident insurance, and more. Which is related to financial costs and time resources. All such expenses shall be reimbursed by the mobility participant

In case of questions, please contact the Department of Foreign Relations at outgoingmobility@tsu.ge